Greetings! We invite you to apply for the Co-Facilitator Position in the Leadership Institute. What follows is an overview of LI, a description of LI Co-Facilitator role, and the application.

What is the Leadership Institute (LI)?
The LI is a unique opportunity for honing your personal leadership capacities to support the University’s strategic priorities and diversity goals by participating fully as a leader within your work or educational context. It is a nine month long initiative where participants engage weekly in a sustained dialogue within a learning community. The community setting is safe and respectful, yet challenging. Through facilitated small and large group dialogues, reflective writing, readings, DVDs, activities and exercises, participants develop their leadership capacities to effectively interact with members of our community across multiple social identities (Gender, Class, Race/Ethnicity, Ability, Age, Sexual Orientation, etc.), and to build open, dynamic, and respectful working and learning environments for all.

Who participates in LI?
LI represents all strata of the university and the greater Madison community, including classified and academic staff, faculty, graduate and undergraduate students from multiple departments and disciplines. Graduate and undergraduate students receive 2-3 credits for participating in the LI.

LI Goals and Learning Outcomes:
A primary goal of the LI is to help cultivate leadership capacities for individuals across campus and the larger Madison community. Our increasingly complex campus needs leaders who can create inclusive teaching, working, and learning climates in which any individual or group can feel welcomed, respected, supported, and valued. Such an inclusive and welcoming climate embraces differences and offers respect in both words and actions so that all people can fully participate in opportunities the university provides. Over the 9 months of LI, as a participant you can expect the following outcomes:

- To fully explore your, “spheres of influence” i.e. exploring how can you make a difference?;
- To acquire tools and skills to help build inclusive working/teaching/living environments;
- To effectively interact and communicate across all human differences;
- To learn and practice ways of engaging with intercultural conflict;
- To build inclusive and equitable relationships across campus and the greater Madison community;
- And to develop confidence in your personal leadership style.
LI Co-Facilitator Expectations: You are expected to participate in the following activities:

1. **LI Preparation: Summer Professional Development (LI PD)**
   From Mid-June to August we will meet every 2 weeks for a ½ day LI PD workshop.

2. **LI Small Group and Periodic Large Group Meetings**
   From September to May we will meet every Thursday for 2 hours (10:30 to 12:30) in Small Groups. Periodically (pre-scheduled) we will have a 3 hour (10:30 to 1:30) Large Group Meeting which focuses on a specific topic and often have a nationally recognized guest facilitator.

3. **LI Co-Facilitator Team Preparation**
   LI Co-Facilitator Teams (2 or 3 facilitators) will meet for approximately ½ hour each week at an agreed upon time to do Small Group Meeting Preparation (Agenda and Timing).

4. **LI Co-Facilitator Learning Community (Ongoing LI PD)**
   All LI Co-Facilitators will meet every 2 weeks for 1.5 hours, at an agreed upon time, for continued LI PD, Small Group Check-In, and sharing of understandings and skills.

Application Process: in order to ensure full consideration, please submit the following to

**Avery Jackson, 181 Bascom Hall, 890-1584, ajackson@cdo.wisc.edu**

1. Contact information:
   - Name
   - Position Title
   - Position Classification (Classified/Unclassified, Faculty, Staff, Graduate/Undergraduate, etc.)
   - Department or Unit
   - Work Mailing Address
   - Telephone Number
   - Email Address

2. Biographic Information:
   - Years at the UW or Working in the Madison Community
   - Race/Ethnicity (*response is optional, but please see footnote below)*
   - Gender (*response is optional, but please see footnote below)*

3. Based upon the LI Description, Goals and Outcomes (above), please write a one-page (maximum) letter describing why you are interested in being an LI Co-Facilitator.

**Application Due Date: June 29, 2012**

Thank you for Applying!

* Please note: We are collecting self-disclosed race/ethnicity and gender data for two purposes: first, to ensure each small group is as diverse as possible across gender, race/ethnicity, and position classification; and second, to document representation of participants for service accountability and reporting purposes. **For anonymity, this data is aggregated in all presentations and reports.**